



**CCM HEALTH
REGULAR HOSPITAL COMMISSION MEETING
January 25, 2023**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Condon on Wednesday, January 25, 2023, at 3:33 pm at the CCM Wellness Center. Members present were: Steve Condon, Dr. Patrick Hanna at 3:44 pm, Wade McKittrick, Nathan Schmidt, and Steve Sulflow at 3:44 pm. Members absent were: Dave Lieser, Candice Jaenisch. Others present were: Brian Lovdahl, Patty Frank, Desi Anspach, Lori Andreas, Wes Duellman and Dr. Nick Krueger.
- II. Starting with Old Business due to no quorum:
 - A. Clinic Administrator's Report was given by Lori Andreas.
 - B. COO/CNO Report was presented by Patty Frank.
 - C. Patrick Hanna and Steve Sulflow joined, and quorum was present at 3:44 pm.
- III. Motion by Schmidt, second by McKittrick and carried unanimously, to approve the minutes from the December 21, 2022, meeting as amended to include credentialing.
- IV. Condon called for public concerns. Dana Gohr, former CCM Health employee, requested PTO/unemployment benefits. The Board thanked her for coming and stated they would reach out to her if they had any further comments or questions.
- V. Motion by McKittrick, second by Sulflow, and approved unanimously, to approve the agenda as amended to add discussion regarding the article in the West Central Tribune, as it relates to Steve Sulflow, and add closed session to address personnel matters.
- VI. Action
 - A. Motion by Schmidt, second by McKittrick, and carried unanimously to approve the Preliminary December 2022 financial and statistical report as presented.
 - B. Board Resolutions:
 - i. Board Resolution needed to apply for the MDH Rural Hospital Capital Improvement Grant to assist with lab equipment purchases up to \$125,000. Grant requires 5:1 match and total project cost is \$188,955.90. Condon motion, Sulflow second, and approved unanimously.
 - ii. Board Resolution needed to apply for the MDH Rural Hospital Planning and Transition Grant to assist with costs for behavioral health integration within Montevideo Schools up to \$45,000. Grant requires 1:1 match and total project cost is \$97,663.31. Condon motion, Hanna second, McKittrick abstains, motion approved.

- C. Capital Purchases: Motion by McKittrick, second by Hanna, and carried unanimously to approve the installation of a power source for PET/CT in the amount of \$21,798.
- D. Employment Agreement Revision: Steve Condon designated as authorized signer on behalf of the Board. Schmidt motion, McKittrick second, approved unanimously.
- E. Compensation Philosophy: Tabled until February.
- F. Medical Staff Bylaw Revision: approved by Med Staff, Schmidt moves, Condon seconds, approved unanimously.
- G. Credentialing: Voted on via electronic means prior to the Board Meeting. These were approved by medical staff and recommended by Dr. Krueger. Time was allowed for discussion at the Board Meeting and no further discussion was presented and the votes were entered into the minutes.

Enter your name	Nathan N	Candice Jaenisch	David Lieser	Steve sulfow	Wade McKittrick	Steven Condon
Laura Huggins, MD ---Hospitalist- Recommend Approval	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve
James Malkuch, CRNA ---Recommend Approval	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve
Alicia Floyd, MD - Tele-Hospitalist- ---(Horizon provider) Recommend Approval	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve
Tanya Liukonene, MD - Telehealth- ---(Children's telehealth) Recommend Approval	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve
Yuan Stevenson, MD (C-Section Privileges) ---Recommend Approval	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve

- H. Election of officers:
 - i. Chair: Condon nominated by Schmidt. No other nominations. Second by McKittrick and approved unanimously.
 - ii. Vice-Chair: Schmidt nominated by Sulflow. No other nominations. Second by McKittrick and approved unanimously.
 - iii. Secretary: McKittrick nominated by Condon. No other nominations. Second by Schmidt and approved unanimously.
 - iv. Standing Committee election: Schmidt nominates Steve Condon, Candice Jaenisch, Brian Lovdahl, Desi Anspach, Michelle May and Robert Wolfington for the Investment Committee. No other nominations. Second by McKittrick and approved unanimously.

VII. Continuing Old Business:

- A. Quality Report was given by Patty Frank.
- B. Marketing and Communications Report was presented by Wes Duellman.

- C. Recruitment and Retention update provided by Brian Lovdahl.
- D. Governance, Investment, and Planning Committee Reports
- E. SEIU/MNA update given by Brian Lovdahl.
- F. Informational and Clinical update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

VIII. Administrator's Report

- IX. Discussion was held regarding the West Central Tribune article concerning a business and personal matter with Steve Sulflow. The board heard Sulflow's side of the story and had the opportunity to ask questions.

Motion by Schmidt, second by McKittrick, and carried unanimously to adjourn the meeting into closed session to discuss personnel matters at 5:34 pm.

Closed session ended at 5:53 pm.

Respectfully submitted, Desi Anspach, Recording Secretary

Wade McKittrick, Secretary



**CCM HEALTH
REGULAR HOSPITAL COMMISSION MEETING
February 15, 2023**

I. The regular meeting of the Hospital Commission was called to order by Vice-Chairman Schmidt on Wednesday, February 15, 2023, at 3:30 pm at the CCM Wellness Center. Members present were: Steve Condon via Teams, Dr. Patrick Hanna, Candice Jaenisch via Teams, Wade McKittrick, Nathan Schmidt, and Dan Sanborn. Members absent were: David Lieser. Others present were: Brian Lovdahl, Patty Frank via Teams, Desi Anspach, Lori Andreas, Wes Duellman and Dr. Nick Krueger.

- A. Motion by Sanborn, second by Jaenisch and carried unanimously, to approve the minutes from the January 25th, 2023 meeting as amended to include Steve Condon as authorized signer on the CEO employment contract.
- B. Schmidt called for public concerns with none being presented.
- C. Motion by Jaenisch, second by Sanborn, and carried unanimously, to approve the agenda as presented.

II. Action

- A. Motion by McKittrick, second by Condon, and carried unanimously to approve the January 2023 financial and statistical report as presented.
- B. Capital Purchases: Motion by McKittrick, second by Jaenisch and carried unanimously to approve Endoscopic Ultrasound in the amount of \$438,689 to bring forward to city and county boards for approvals, Ambulance Remount and salvage buy back of box in the amount of \$172,241 and Ambulance Cot in the amount of \$23,855.
- C. CEO Compensation Philosophy: Discussion held and action tabled until next meeting.
- D. Credentialing: Voted on via electronic means prior to the Board Meeting. These were approved by medical staff and recommended by Dr. Krueger. Time was allowed for discussion at the Board Meeting and no further discussion was presented. The votes were entered into the minutes.

Enter your name.	David Lieser	Candice Jaenisch	Steven Condon	Daniel Sanborn	Nathan Schmidt
Michael Lin, MD - Radiologist - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Kshif Zuberi, MD - General Surgeon - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Sara Covington Andrews, CNP - Children's telehealth - Recommend	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Michael Skulski, MD - Radiologist - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Emily Felzenberg, DO - Tele-hospitalist - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Yuan Steveson, General Surgeon - Cesarean Privileges - Recommend	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve

- E. Strategic Plan: Motion by McKittrick, second by Sanborn and carried unanimously to approve the Strategic Plan and updated mission and vision statements as presented.

III. Old Business:

- A. Clinic Administrator's Report was given by Lori Andreas.
- B. COO/CNO Report was presented by Patty Frank.
- C. Quality Report was given by Patty Frank.
- D. Marketing and Communications Report was presented by Wes Duellman.
- E. Recruitment and Retention update provided by Brian Lovdahl.
- F. Governance, Investment, and Planning Committee Reports. Dan Sanborn was appointed by Chairman Steve Condon to replace Steve Sulflow on the Planning Committee.
- G. SEIU/MNA update given by Brian Lovdahl.
- H. Informational and Clinical update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

IV. Administrator's Report

No further business was presented and the meeting concluded at 5:16 pm.

Respectfully submitted, Desi Anspach, Recording Secretary

Wade McKittrick, Secretary



**CCM HEALTH
REGULAR HOSPITAL COMMISSION MEETING
March 15th, 2023**

I. The regular meeting of the Hospital Commission was called to order by Vice-Chairman Schmidt on Wednesday, March 15th, 2023, at 3:30 pm at the CCM Wellness Center. Members present were: Steve Condon via Teams, Dr. Patrick Hanna, Candice Jaenisch, David Lieser, Wade McKittrick, Dan Sanborn, and Nathan Schmidt. Members absent were: none. Others present were: Brian Lovdahl, Patty Frank, Desi Anspach, Lori Andreas, Wes Duellman and Dr. Nick Krueger.

- A. Motion by Jaenisch, second by Sanborn and carried unanimously, to approve the minutes from the February 15th, 2023 meeting as written.
- B. Schmidt called for public concerns with none being presented.
- C. Motion by Lieser, second by Sanborn, and carried unanimously, to approve the agenda as presented.

II. Action

- A. Motion by Sanborn, second by Lieser, and carried unanimously to approve the February 2023 financial and statistical report as presented.
- B. Capital Purchases: None
- C. CEO Compensation Philosophy: Discussion held. Motion by Condon to approve as presented, second by Sanborn, motion passed with a 4:3 vote. Condon, Hanna, Sanborn and Schmidt in favor; Lieser, Jaenisch, McKittrick opposed.
- D. Credentialing: Voted on via electronic means prior to the Board Meeting. These were approved by medical staff and recommended by Dr. Krueger. Discussion held regarding Kristin Lyerly, OB/Gyn. Motion by Lieser, second by Condon to approve Kristin Lyerly, and unanimously approved.

Enter your name.	Patrick Hanna	David Lieser	Steven Condon	Daniel Sanborn	Candice Jaenisch
Kristin Lyerly, MD - OB/GYN - Recommend Approval	Motion/Second/ Approve	Abstain	Discuss in person	Motion/Second/ Approve	Motion/Second/ Approve
Kushal Parkh, MD - Radiology - Recommend Approval	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve

III. Old Business:

- A. Clinic Administrator's Report was given by Lori Andreas.

2022 Commission Minutes

- B. COO/CNO Report was presented by Patty Frank.
- C. Quality Report was given by Patty Frank.
- D. Marketing and Communications Report was presented by Wes Duellman.
- E. Recruitment and Retention update provided by Brian Lovdahl.
- F. Governance, Investment, and Planning Committee Reports
- G. SEIU/MNA update given by Brian Lovdahl.
- H. Informational and Clinical update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

IV. Administrator's Report

Motion by Jaenisch, second by Sanborn, and carried unanimously to adjourn the meeting into closed session to discuss the Strategic Plan details at 5:13 pm.

Respectfully submitted, Desi Anspach, Recording Secretary

Closed session ended at 5:46 pm.

Wade McKittrick, Secretary



CCM HEALTH
REGULAR HOSPITAL COMMISSION MEETING
April 19th, 2023

- I. The regular meeting of the Hospital Commission was called to order by Chairman Condon on Wednesday, April 19th, 2023, at 3:30 pm at the CCM Wellness Center. Members present were: Steve Condon, Dr. Patrick Hanna at 3:54 pm, Candice Jaenisch, David Lieser, Wade McKittrick at 4:20 pm, Nathan Schmidt, and Daniel Sanborn. Members absent were: none. Others present were: Brian Lovdahl, Patty Frank, Desi Anspach, Lori Andreas, Wes Duellman, Dr. Nick Krueger, Craig Enevoldsen and Paul Traczek via Teams.
 - A. Motion by Schmidt, second by Sanborn and carried unanimously, to approve the minutes from the March 15th, 2023 meeting as written.
 - B. Condon called for public concerns. Community member voiced his concerns with an experience in the Emergency Department.
 - C. Motion by Schmidt, second by Jaenisch, and approved unanimously, to approve the agenda as amended to include Security in the closed session.

II. Action

- A. Motion by Sanborn, second by Schmidt, and carried unanimously to approve the March 2023 financial and statistical report as presented.
- B. Capital Purchases: None
- C. Credentialing: Voted on via electronic means prior to the Board Meeting. These were approved by medical staff and recommended by Dr. Krueger. There was discussion held prior to entering the results into the minutes.

	Steven Condon	Nathan N Schmidt	David Lieser	Patrick Hanna	Candice Jaenisch	Wade McKittrick	Daniel sanborn
Paul Perry, DO - Tele-Hospitalist Recommend Approval	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve
Nissar Vahora, MD - Radiology - Recommend Approval	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve
Tristan Lawson, MD - Radiology - Recommend Approval	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve
Benjamin Levy, DO - Radiology - Recommend Approval	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve
James Erickson, MD - Radiology - Recommend Approval	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve
Paul Denna, MD - Hospitalist - Recommend Approval	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve	Motion/Second /Approve

Patrick Hanna joined the meeting at 3:54pm.

- D. 2022 Audit presented by Paul Traczek, Partner at Wipfli. Motion by Lieser, second by Jaenisch and carried unanimously to approve the 2022 Audited Financial Statements.

Wade McKittrick joined the meeting at 4:20pm.

III. Old Business:

- A. Clinic Administrator's Report was given by Lori Andreas.
- B. COO/CNO Report was presented by Patty Frank.
- C. Quality Report was given by Patty Frank.
- D. Marketing and Communications Report was presented by Wes Duellman.
- E. Recruitment and Retention update provided by Brian Lovdahl.
- F. Governance, Investment, and Planning Committee Reports
- G. SEIU/MNA update given by Brian Lovdahl.
- H. Informational and Clinical update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

IV. Administrator's Report

Motion by Sanborn, second by Schmidt, and carried unanimously to adjourn the meeting into closed session to discuss Strategy, Contracts related to Emergency Services and Security Risks at 4:45 pm.

Respectfully submitted, Desi Anspach, Recording Secretary

Closed session ended at 5:45 pm.

Wade McKittrick, Secretary



**CCM HEALTH
REGULAR HOSPITAL COMMISSION MEETING
May 17th, 2023**

- I. The regular meeting of the Hospital Commission was called to order by Vice-Chairman Schmidt on Wednesday, May 17th, 2023, at 3:30 pm at the CCM Wellness Center. Members present were: Dr. Patrick Hanna, Candice Jaenisch, David Lieser, Wade McKittrick, Dan Sanborn, and Nathan Schmidt. Members absent were: Steve Condon. Others present were: Brian Lovdahl, Patty Frank, Desi Anspach, Lori Andreas, and Dr. Nick Krueger.
 - A. Motion by McKittrick, second by Sanborn and carried unanimously, to approve the minutes from the April 19th, 2023 meeting as written.
 - B. Schmidt called for public concerns with none being presented.
 - C. Motion by Lieser, second by Jaenisch, and approved unanimously, to approve the agenda as amended to add an update regarding the VA Clinic project.
- II. Action
 - A. Motion by Sanborn, second by McKittrick, and carried unanimously to approve the April 2023 financial and statistical report as presented.
 - B. Capital Purchases: Motion by Jaenisch, second by Sanborn and carried unanimously to approve PCR lab analyzer budget increase to \$80,899 and Wellness Center roof repair in the amount of \$17,440.
 - C. Credentialing: No quorum at Medical Staff meeting to bring credentialing forward to the Board.
- III. Old Business:
 - A. Clinic Administrator's Report was given by Lori Andreas.
 - B. Accountable Care Organization contract termination: Discussion held regarding the impact on shared savings and completing quality reporting internally versus through the ACO.
 - C. COO/CNO Report was presented by Patty Frank.
 - D. Quality Report was given by Patty Frank.
 - E. Recruitment and Retention update provided by Brian Lovdahl.
 - F. Governance, Investment, and Planning Committee Reports

2023 Commission Minutes

- G. SEIU/MNA update given by Brian Lovdahl.
- H. VA Clinic timeframe and budget update given by Brian Lovdahl.
- I. Informational and Clinical update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

IV. Administrator's Report

Motion by Sanborn, second by Jaenisch, and carried unanimously to adjourn the meeting into closed session to discuss Obstetrical services strategy at 5:26 pm.

Closed session ended at 5:36 pm.

Respectfully submitted, Desi Anspach, Recording Secretary

Wade McKittrick, Secretary



CCM HEALTH
REGULAR HOSPITAL COMMISSION MEETING
June 21, 2023

I. The regular meeting of the Hospital Commission was called to order by Chairman Condon on Wednesday, June 21, 2023, at 3:30 pm at the CCM Wellness Center. Members present were: Steve Condon, Dr. Patrick Hanna, Candice Jaenisch, David Lieser, Dan Sanborn, and Nathan Schmidt. Members absent were: Wade McKittrick. Others present were: Brian Lovdahl, Patty Frank, Desi Anspach, Lori Andreas, Wes Duellman and Dr. Nick Krueger.

- A. Motion by Jaenisch, second by Sanborn and carried unanimously, to approve the minutes from the May 17, 2023 meeting as written.
- B. Condon called for public concerns with none being presented.
- C. Motion by Lieser, second by Sanborn, and approved unanimously, to approve the agenda as presented.

II. Action

- A. Motion by Lieser, second by Schmidt, and carried unanimously to approve the May 2023 financial and statistical report as presented.
- B. Capital Purchases: Motion by Schmidt, second by Jaenisch and carried unanimously to approve Omnicell server upgrade in the amount of \$11,448.
- C. Midwest Radiology Delegated Credentialing Agreement: Motion by Schmidt, second by Sanborn to approve entering into the Credentialing and Privileging Delegation Agreement with Midwest Radiology, P.A.
- D. Credentialing: Voted on via electronic means prior to the Board Meeting and available time for discussion was held during this meeting prior to accepting the approvals.

Enter your name	David Lieser	Wade McKittrick	Steven Condon	Dan
Dr. Howard Russell, Locum Oncologist - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Dr. Shih-an Hsieh, Hospitalist (Horizon Virtual) - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Dr. Daniel Crawley, General Surgeon - Adding C-Section - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Megan Grimsley, NP - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Amanda Kleppe, MD - Radiologist - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Kene Ogbogu, MD - ED Physician - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Charles Wolfe, MD - Hospitalist - (Horizon Virtual) Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Adam Nygard, MD - Radiologist - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Molly Wingfield, MD - Radiologist - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Maarten Galantowicz, MD - Radiologist - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Matthew McVay, MD - Radiologist - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Kevin McElroy, MD - Radiologist - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve

Condon motion, Jaenisch second and unanimously approved to approve credentialing for Dr. Luis Martinez.

E. Board Policies:

- i. Conflict of Interest Policy-tabled until next meeting.
- ii. Public Request for Data Policy-Motion by Schmidt, second by Sanborn and approved unanimously to approve the policy as written.
- iii. Compliance Policy and Compliance Officer-Motion by Jaenisch, second by Hanna and approved unanimously to approve the policy as written and appoint Ilene Estabrook at the Compliance Officer.
- iv. Investment Policy-Motion by Lieser, second by Schmidt and approved unanimously to approve policy as is.
- v. Financial Policy-Motion by Lieser, second by Sanborn and approved unanimously to approve the revised policy, contingent on Medical Staff approval.

III. Old Business:

- A. Clinic Administrator's Report was given by Lori Andreas.
- B. COO/CNO Report was presented by Patty Frank.
- C. Quality Report was given by Patty Frank.
- D. Marketing and Communications Report was presented by Wes Duellman.
- E. Recruitment and Retention update provided by Brian Lovdahl.
- F. Governance, Investment, Executive, and Planning Committee Reports.
- G. SEIU/MNA update given by Brian Lovdahl.
- H. Informational and Clinical update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

IV. Administrator's Report

Motion by Schmidt, second by Sanborn, and carried unanimously to adjourn the meeting into closed session to discuss Security, OB strategy, and the CEO evaluation at 4:54 pm

Respectfully submitted, Desi Anspach, Recording Secretary

Motion by Schmidt, second by Sanborn to end Closed session at 5:35 pm
Meeting ended at 5:35pm

Wade McKittrick, Secretary



**CCM HEALTH
REGULAR HOSPITAL COMMISSION MEETING
July 19, 2023**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Condon on Wednesday, July 19, 2023, at 3:30 pm at the CCM Wellness Center. Members present were: Steve Condon, Candice Jaenisch, David Lieser, Wade McKittrick and Nathan Schmidt. Members absent were: Dan Sanborn and Dr. Patrick Hanna. Others present were: Brian Lovdahl, Patty Frank, Desi Anspach, Lori Andreas, Wes Duellman, Dr. Nick Krueger, Michelle May, Jamie Pauling, Jeff Mortenson and Colton Mortenson.
 - A. Motion by Schmidt, second by Jaenisch and carried unanimously, to approve the minutes from the June 21, 2023 meeting as written.
 - B. Condon called for public concerns with none being presented.
 - C. Motion by Jaenisch, second by McKittrick, and approved unanimously, to approve the agenda as presented.
- II. Action
 - A. VA Clinic: Budget discussion held with J&D Construction team. HVAC and electrical are main drivers of added costs. Motion by McKittrick, second by Lieser, abstained by Schmidt, motion carried to approve a new budget of \$6,250,000 to bring forward to the city and county for final approvals.
 - B. Motion by Schmidt, second by McKittrick, and carried unanimously to approve the June 2023 financial and statistical report as presented.
 - C. Capital Purchases: Motion by Condon, second by Lieser and carried unanimously to approve a birthing tub renovation for \$29,740.
 - D. Credentialing: Voted on via electronic means prior to the Board Meeting and available time for discussion was held during this meeting prior to accepting the approvals.
 - E. Board Policy: Motion by Schmidt, second by Jaenisch, and carried unanimously to approve the Conflict of Interest policy as presented. Disclosure statement will be drafted and brought to next meeting for further approval.
- III. Old Business:
 - A. Clinic Administrator's Report was given by Lori Andreas.

2023 Commission Minutes

- B. COO/CNO Report was presented by Patty Frank.
- C. Quality Report was given by Patty Frank.
- D. Marketing and Communications Report was presented by Wes Duellman.
- E. Recruitment and Retention update provided by Brian Lovdahl.
- F. Governance, Investment, and Planning Committee Reports
- G. SEIU/MNA update given by Brian Lovdahl.
- H. Informational and Clinical update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

IV. Administrator's Report

Motion by Schmidt, second by Jaenisch, and carried unanimously to adjourn the meeting into closed session to discuss CEO evaluation and compensation at 5:25 pm.

Respectfully submitted, Desi Anspach, Recording Secretary

Closed session ended at 6:09 pm.

Motion by Schmidt, second by McKittrick, and carried to approve CEO salary of \$378,990 retroactive to June 4, 2023. Yes: Schmidt, Lieser, McKittrick, Condon No: Jaenisch

Wade McKittrick, Secretary



**CCM HEALTH
REGULAR HOSPITAL COMMISSION MEETING
August 16, 2023**

I. The regular meeting of the Hospital Commission was called to order by Vice-Chairman Schmidt on Wednesday, August 16, 2023, at 3:30 pm at the CCM Wellness Center. Members present were: Steve Condon via Teams, Dr. Patrick Hanna, David Lieser, Wade McKittrick, Dan Sanborn, and Nathan Schmidt. Members absent were: Candice Jaenisch. Others present were: Brian Lovdahl, Patty Frank, Desi Anspach, Lori Andreas, Wes Duellman and Dr. Nick Krueger.

- A. Motion by Sanborn, second by Lieser and carried unanimously, to approve the minutes from the July 19, 2023 meeting as written.
- B. Schmidt called for public concerns with none being presented.
- C. Motion by Sanborn, second by Lieser, and approved unanimously, to approve the agenda as presented.

II. Action

- A. Motion by Lieser, second by Sanborn, and carried unanimously to approve the July 2023 financial and statistical report as presented.
- B. Capital Purchases: Motion by Lieser, second by Sanborn and carried unanimously to approve \$67,335 for the plumbing project to line the cast pipes in lab.
- C. Credentialing: none
- D. Rural Health Clinic Designation: Motion by McKittrick, second by Lieser and carried unanimously to move forward with converting CCM Health clinics to RHC designation.

III. Old Business:

- A. Clinic Administrator's Report was given by Lori Andreas.
- B. COO/CNO Report was presented by Patty Frank.
- C. Quality Report was given by Patty Frank.
- D. Marketing and Communications Report was presented by Wes Duellman.
- E. Grant Writing and Philanthropy information provided by Wes Duellman.
- F. Thrive Weight Loss Clinic and associated Employee Benefit discussed.
- G. Governance, Investment, and Planning Committee Reports

- H. SEIU/MNA update given by Brian Lovdahl.
- I. Conflict of Interest disclosure forms distributed for board member signatures.
- J. Informational and Clinical update items reviewed were minutes from Medical Staff and Performance Excellence.

IV. Administrator's Report

Motion by Sanborn, second by McKittrick, and carried unanimously to adjourn the meeting at 4:58 pm.

Respectfully submitted, Desi Anspach, Recording Secretary

Wade McKittrick, Secretary



**CCM HEALTH
REGULAR HOSPITAL COMMISSION MEETING
September 20, 2023**

- I. The regular meeting of the Hospital Commission was called to order by Vice-Chairman Schmidt on Wednesday, September 20, 2023, at 3:30 pm at the CCM Wellness Center. Members present were: Dr. Patrick Hanna, Candice Jaenisch, David Lieser, Dan Sanborn, and Nathan Schmidt. Members absent were: Steve Condon and Wade McKittrick. Others present were: Brian Lovdahl, Patty Frank via Teams, Desi Anspach, Lori Andreas, Wes Duellman and Dr. Nick Krueger.
 - A. Motion by Sanborn, second by Hanna and carried unanimously, to approve the minutes from the August 16, 2023 meeting as written.
 - B. Schmidt called for public concerns with none being presented.
 - C. Motion by Lieser, second by Jaenisch, and approved unanimously, to approve the agenda as presented.

- II. Action
 - A. Motion by Lieser, second by Sanborn, and carried unanimously to approve the August 2023 financial and statistical report as presented.
 - B. Capital Purchases: none
 - C. Credentialing: Voted on via electronic means prior to the Board Meeting and available time for discussion was held during this meeting prior to accepting the approvals.
 - i. Discussion held regarding Michael Boyle, MD. Motion by Hanna, second by Jaenisch, and carried unanimously to approve privileges.
 - ii. Discussion held regarding Jonathan Sande, MD. Motion by Jaenisch, second by Sanborn, and carried unanimously to approve privileges.

	Nathan N Schmidt	Wade McKittrick	David Lieser	Patrick Hanna	Candice Jaenisch	Steven Condon
Michael Boyle - General Surgeon - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Discuss in Person	Abstain
Jonathan Sande - Oncologist- Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Discuss in Person	Motion/Second/Approve
Jenna Erickson, CNM- Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve

- III. Old Business:
 - A. Clinic Administrator’s Report was given by Lori Andreas.
 - B. COO/CNO Report was presented by Patty Frank.

2023 Commission Minutes

- C. Quality Report was given by Patty Frank.
- D. Marketing and Communications Report was presented by Wes Duellman.
- E. Governance, Investment, and Planning Committee Reports - none
- F. SEIU/MNA update given by Brian Lovdahl.
- G. Informational and Clinical update items reviewed were minutes from Medical Staff and Performance Excellence.

IV. Administrator's Report

No further business was discussed and the meeting adjourned at 4:28 pm.

Respectfully submitted, Desi Anspach, Recording Secretary

Wade McKittrick, Secretary



**CCM HEALTH
REGULAR HOSPITAL COMMISSION MEETING
October 18, 2023**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Condon on Wednesday, October 18, 2023, at 3:30 pm at the CCM Wellness Center. Members present were: Steve Condon, Dr. Patrick Hanna, Candice Jaenisch, David Lieser, Wade McKittrick via Teams, and Nathan Schmidt. Members absent were: Dan Sanborn. Others present were: Brian Lovdahl, Patty Frank, Desi Anspach, Lori Andreas, and Wes Duellman
 - A. Motion by Schmidt, second by Jaenisch and carried unanimously, to approve the minutes from the September 20, 2023 meeting as written.
 - B. Condon called for public concerns with none being presented.
 - C. Motion by Lieser, second by Hanna, and approved unanimously, to approve the agenda as amended to remove the word "none" from Capital Purchases.
- II. Action
 - A. Motion by Jaenisch, second by Schmidt, and carried unanimously to approve the September 2023 financial and statistical report as presented.
 - B. Capital Purchases: Motion by Jaenisch, second by Schmidt and carried unanimously to approve Roof Repair on Wellness Center for \$25,527, Roof Repair on VA Clinic for \$126,336, Heat and A/C in Luther Haven hallway for \$13,438, Neptune 2 Docking Station for \$12,234, and Birthing Tub budget increase to \$36,000.
 - C. Credentialing: None
 - D. Trauma Resolution: Motion by Lieser, second by Hanna and carried unanimously to approve the Level IV Trauma Board Resolution as presented.
- III. Old Business:
 - A. Clinic Administrator's Report was given by Lori Andreas.
 - B. COO/CNO Report was presented by Patty Frank.
 - C. Quality Report was given by Patty Frank.
 - D. Marketing and Communications Report was presented by Wes Duellman.
 - E. Governance, Investment, and Planning Committee Reports – none.
 - F. SEIU/MNA update – none.

G. Informational and Clinical update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

IV. Administrator's Report

Motion by Lieser, second by Jaenisch, and carried unanimously to adjourn the meeting into closed session to discuss Therapy Services strategy at 4:32 pm.

Respectfully submitted, Desi Anspach, Recording Secretary

Closed session ended at 5:33 pm.

Wade McKittrick, Secretary



**CCM HEALTH
REGULAR HOSPITAL COMMISSION MEETING
November 15, 2023**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Condon on Wednesday, November 15, 2023, at 3:30 pm at the CCM Wellness Center. Members present were: Steve Condon, Dr. Patrick Hanna, Candice Jaenisch, David Lieser, Wade McKittrick, and Dan Sanborn. Members absent were: Nathan Schmidt. Others present were: Brian Lovdahl via Teams, Patty Frank, Desi Anspach, Lori Andreas, Wes Duellman and Dr. Nick Krueger. 32 Community Members present.
 - A. Motion by Sanborn, second by McKittrick and carried unanimously, to approve the minutes from the October 18, 2023 meeting as written.
 - B. Condon called for public concerns.
 - i. Gretchen Reeves – spoke about current Rehab staff and current services. Concerns with Big Stone Therapy (BST) offers – hour guarantees, traveling, change in benefits.
 - ii. Judy Burns – concerns with unethical behavior with BST and patient care.
 - iii. Judith Stendahl – concerns with service schedule and BST staffing consistency.
 - iv. Marge Thostenson – happy with joint replacement camp and expects it to continue.
 - v. June Meyerhoff – concerns with internal communication to outsourced provider experience vs in-house. Concerns with staff turnover.
 - vi. Stephanie Ehlen – child with special needs who utilized rehab services at CCM Health will not continue to seek care with BST.
 - vii. Jenny Abner – children have had success with CCM Health rehab services and will not continue to seek care with BST.
 - viii. Darcy Bayless –wants consistency in therapists for kids.
 - ix. Erin Johnson-Crosby – wants consistency for child in PT, wants to make sure board is well-informed about this decision.
 - x. Katelyn Gilley – child has had success with CCM Health rehab.
 - xi. Tina Klosterboer – has had many positive experiences with CCM Health rehab department and community events.
 - xii. Anne Marie Halvorson – wants contract with BST to be broken.
 - xiii. Gregg Waylander – concerned for loss of talent, and concerned that Memory Care Clinic will dissolve.
 - xiv. David and Pam Arneson – wants community to provide jobs, concerned about outsourcing.
 - xv. Lavonne Sundlee – concerns about quality with contracted services.
 - xvi. Rosie Dehli – wants therapists to be integrated into the community and encourages board and administration to hear from the community.
 - xvii. David Stendahl – concern over lost jobs and consistency with services.

2023 Commission Minutes

xviii. Brian Lovdahl – turnover in leadership, turnover in rehab staff, challenges with hiring, rationale for decision making, finances, strategic plan.

C. Motion by Lieser, second by Jaenisch, and approved unanimously, to approve the agenda as presented.

II. Action

A. Motion by Lieser, second by Sanborn, and carried unanimously to approve the October 2023 financial and statistical report as presented.

B. Capital Purchases: Motion by Jaenisch, second by Sanborn and carried unanimously to approve Marshall Clinic Remodel for \$30,000 and HIM Department Remodel at the Wellness Center for \$75,000.

C. Credentialing: Voted on via electronic means prior to the Board Meeting. These were approved by medical staff and recommended by Dr. Krueger. Time was allowed for comment on all applicants prior to entering into minutes. There were additional questions about Dr. Siddique.

i. Motion by Condon, Hanna second to approve Dr. Nayyar Siddique, Oncologist after discussion.

	Steven Condon	Wade McKittrick	Nathan N Schmidt	David Lieser	Patrick Hanna	Candice Jaenisch	Dan Sanborn
Dr. Brett Glawe, General Surgeon - Recommend Approval	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve
Dr. Rosa Rios Avendano, Hospitalist/OB - Recommend Approval	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve
Dr. Elizabeth Orr, Family Practice/OB - Recommend Approval	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve
Dr. Emily Temple-Wood, Family Practice/OB - Recommend Approval	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve	Motion/Second/ Approve
Dr. Eleazar Briones, II, OB delivery w/Csection - Recommend Approval	Motion/Second/ Approve	Motion/Second/ Approve	abstain	Motion/Second/ Approve	Motion/Second/ Approve	abstain	Motion/Second/ Approve

D. 2024 Operating and Capital Budget presented by Desi Anspach. Motion by Jaenisch, second by McKittrick, and carried unanimously to approve the budget as presented with planned capital purchases totaling \$6,465,494.

III. Old Business:

A. VP of Ambulatory Services Report was given by Lori Andreas.

B. COO/CNO Report was presented by Patty Frank.

C. Quality Report was given by Patty Frank.

D. Marketing and Communications Report was presented by Wes Duellman.

2023 Commission Minutes

- E. Governance, Investment, and Planning Committee Reports - none
- F. SEIU/MNA update - none
- G. Informational and Clinical update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

IV. Administrator's Report

No further business was presented, and the meeting adjourned at 5:55 pm.

Respectfully submitted, Desi Anspach, Recording Secretary

Wade McKittrick, Secretary



**CCM HEALTH
REGULAR HOSPITAL COMMISSION MEETING
December 20, 2023**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Condon on Wednesday, December 20, 2023, at 3:30 pm at the CCM Wellness Center. Members present were: Steve Condon, Dr. Patrick Hanna, Candice Jaenisch, David Lieser, Wade McKittrick, and Nathan Schmidt. Members absent were: Dan Sanborn. Others present were: Brian Lovdahl, Patty Frank, Desi Anspach, Lori Andreas, Wes Duellman, Dr. Nick Krueger and Kevin Wald.
 - A. Motion by Condon, second by Jaenisch and carried unanimously to approve the minutes from the November 15, 2023 meeting as written.
 - B. Condon called for public concerns. Kevin Wald spoke on Rehab transition to Big Stone Therapy referencing staff shortages, school event coverage, notification of staff, and concerns with opening the Marshall Clinic.
 - C. Motion by Jaenisch, second by McKittrick, and approved unanimously, to approve the agenda as amended to add board resolutions for MDH grants and construction bids.
- II. Action
 - A. Motion by Schmidt, second by Lieser, and carried unanimously to approve the November 2023 financial and statistical report as presented.
 - B. Board Resolution for MDH Rural Hospital Planning and Transition Grant: Motion by Lieser, second by Jaenisch and carried unanimously to approve the details in the board resolution document and 50% funding match.
 - C. Board Resolution for MDH Rural Capital Improvement Grant: Motion by McKittrick, second by Schmidt, and carried unanimously to approve the details in the board resolution document and 25% funding match.
 - D. Capital Purchases: Motion by Jaenisch, second by Lieser, abstain by Schmidt and motion carried to approve HIM department remodel in the amount of \$188,440 and Istat chemistry lab instrument in the amount of \$12,000.
 - E. Board Resolution to authorize Nathan Schmidt to perform construction work at the Wellness Center as his organization was the lowest of two bids received. Motion by Lieser, second by McKittrick, abstain by Schmidt and motion carried.
 - F. Credentialing: Motion by Jaenisch, second by Schmidt, and carried unanimously to approve reappointments recommended by medical staff and Dr. Krueger.

G. Credentialing: Voted on via electronic means prior to the Board Meeting and available time for discussion was held during this meeting prior to accepting the approvals.

	David Lieser	Nathan N Schmidt	Steven Condon	Wade McKittrick	Candice Jaenisch
Waterbirth: Dr. Emily Temple-Wood & Jenna Erickson, CNM	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Dr. Liban Farah, MD - Hospitalist - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Dr. Herbert Duivier - Oncology - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Dr. Martin Fedko - Emergency Department - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Dr. Paras Pandya - Emergency Department - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Dr. Kruti Patel - Hospitalist - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve
Dr. Nancy Longfors - General Surgeon - Recommend Approval	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve	Motion/Second/Approve

III. Old Business:

- A. Clinic Administrator’s Report was given by Lori Andreas.
- B. COO/CNO Report was presented by Patty Frank.
- C. Quality Report was given by Patty Frank.
- D. Marketing and Communications Report was presented by Wes Duellman.
- E. Recruitment and Retention update provided by Brian Lovdahl.
- F. Governance, Investment, and Planning Committee Reports
- G. SEIU/MNA update given by Brian Lovdahl.
- H. Informational and Clinical update items reviewed: Medical Staff minutes.

IV. Administrator’s Report

No further business was presented and the meeting adjourned at 5:13 pm.

Respectfully submitted, Desi Anspach, Recording Secretary

Wade McKittrick, Secretary